

HENRY COUNTY PLANNING COMMISSION

APPLICATION FOR MINOR SUBDIVISION APPROVAL

SECTION 1: REQUIRED APPLICANT INFORMATION (Please Print or Type)

Name of Applicant: _____

Address: _____

Telephone Number (Where best can be reached during daytime business hours): _____

Name of Contact (If different from applicant): _____

Contact person is the individual responsible for application when completed and/or who can best answer or coordinate the response to questions during daytime business hours. Contact Telephone Number: _____

Number of Proposed Parcels (5 Maximum): _____ Enclosed Fee (\$200.00 per Parcel): _____

Current Owner(s) of Proposed Parcels: _____

Township and Section of Proposed Parcels: _____

Gross Acreage of Each Proposed Parcel:	Parcel Number of Each Proposed Parcel (If Applicable):
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____

APPLICANT CHECKLIST

Please verify and check off that the following information is submitted with the application (where applicable):

<input type="checkbox"/> Plat of Survey <input type="checkbox"/> Displaying all applicable easements (i.e., private drive and off-lot sewage disposal tile) <input type="checkbox"/> Legal Description of Property <input type="checkbox"/> Metes and bounds of property lines <input type="checkbox"/> Metes and bounds of applicable easements <input type="checkbox"/> Sketch Plan of Existing Structures <input type="checkbox"/> Displaying all buildings with setbacks and approximate location of sewage disposal system	<input type="checkbox"/> Existing Sewage Disposal System Identification Form (May not be required if existing sewage disposal system permit can be verified by Health Department) <input type="checkbox"/> Storm Water Management Form (Required for parcels with no existing residential dwelling) <input type="checkbox"/> Vicinity Map <input type="checkbox"/> Deed (Optional) <input type="checkbox"/> Fee (Payable to Henry County Planning Commission) <input type="checkbox"/> Application Completed and Signed
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The undersigned applies for Minor Subdivision approval under Section 711.131 of the Ohio Revised Code, and certifies all material submitted with this application is true and accurate to the best of his/her knowledge. All applicants may receive a copy of the Henry County Subdivision Regulations and applicable township zoning regulations upon request.

Signature of Applicant Date

SECTION 2: CERTIFICATIONS OF APPROVAL (Signature and Date)

Henry County Auditor

Henry County Planning Commission

Henry County Engineer

Henry Soil & Water Conservation District

Henry County Health Department

Township Zoning Inspector

White - Applicant; Yellow - Planning Commission; Pink - Auditor; Gold - Township

